

**CITY OF PAYNE SPRINGS TEXAS**

**ORDINANCE 2006-10-17-2**

AN ORDINANCE OF THE CITY OF PAYNE SPRINGS, TEXAS ESTABLISHING THE MAYOR WITH THE PRIMARY RESPONSIBILITY FOR SUPERVISING THE CITY'S EMPLOYEES, PROCURING SUPPLIES AND OVERSEEING THE MULTITUDE OF OTHER ITEMS WITHIN THE CITY THAT NEED ATTENTION EACH DAY.

WHEREAS, the City of Payne Springs, Texas (City) is a type A General Law municipality under the laws of the State of Texas; and

WHEREAS, the City needs to clearly define the chain of command within City Hall; and

WHEREAS, the Texas Municipal League recommends that smaller cities designate the

Mayor as the person with the primary responsibility for supervising the city's employees; and

WHEREAS, the City Council delegates these responsibilities to the Mayor without reducing the overall authority that is invested in the City Council.

BE IT ORDAINED BY THE CITY COUNCIL OF PAYNE SPRINGS, TEXAS:

**SECTION 1. AUTHORITY DELEGATED BY THE CITY COUNCIL.**

The Mayor shall have the primary responsibility for supervising the city's employees, procuring supplies and overseeing the multitude of other items within the city that need attention each day.

**SECTION 2. ADISE AND CONSENT.**

The Mayor shall keep the City Council updated on significant staff activities, and any out of the ordinary expenses in excess of \$500.

**SECTION 3. HIRING, PERFORMANCE APPRAISALS AND TERMINATION OF CITY STAFF.**

The Mayor shall not hire or terminate any City staff without the approval of the majority of the City Council. The City Council shall at its option participate in all performance appraisals of City staff.

**SECTION 4. ULTIMATE RESPONSIBILITY.**

The City Council, through majority decisions, retains the ultimate responsibility for all city activities, including directing the activities of the Mayor.

PASSED AND APPROVED this 17 day of October, 2006

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Mayor, Michael McDonald

ATTEST:

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Interim City Secretary, Shirley Leonard