

Call to Order
Pledge of Allegiance
Roll Call

Minutes of previous Meetings:
Regular Meeting Minutes 1-16-18

Report of Officers:

Treasurer Report by Dick Hoffman
Police Report by April Meadows
Court Report by Karen Juica

Public comments:

Old Business:

New Business:

1. Total Sanitation (Amend) Business Permit.
2. J.C. Tire Service (Amend) Business Permit.
3. Total Tree Service & Removal Business Permit.
4. Hire Part-Time Employee for City.
5. Auditor for Year Ending 2017.
6. Adopt Policy for Capitalization of Assets.
7. Amend Budget 2018 to Include New Class (Streets).
8. Street Signs.
9. City Hall Parking Lot.
10. Road work.

Adjourn

Attest/S:

Rodney Renberg –Mayor

Karen Juica - City Secretary

CERTIFICATION

I, Karen Juica, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on February 15, 2018, at 4:00 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

**REGULAR MEETING MINUTES
FOR THE
CITY OF PAYNE SPRING, TEXAS
February 20, 2018**

Mayor Rodney Renberg called the meeting to order at 6:30 PM.

Mayor Rodney Renberg invited everyone to stand for the Pledge of Allegiance, led by Mayor Rodney Renberg.

Mayor Rodney Renberg did call roll, Michael Juica, Dick Hoffman and Dutch Antonisse were present. Chris Reed was absent. Quorum was established.

Dick Hoffman made a motion to accept the Regular Meeting Minutes of 1/16/18 as presented, seconded by Dutch Antonisse. Motion carried unanimously.

Treasurer's report given by Dick Hoffman. Dick Hoffman covered the P&L, Balance Sheet, Impound Lot for the month of January. Dick Hoffman stated City Hall balance is looking good, the 2016 Audit is complete they had suggestions, some we will put in procedure some we will not, they suggested a separate line for the Street Department and someone, other than the office personnel, to look over month end which I have already completed for the Month of January, we look forward to better communication in the next Audit, if we choose to use the same company. Motion made by Dutch Antonisse to accept the treasurer report as presented, seconded by Michael Juica. Motion carried unanimously.

Police report for the month of January was given by Chief Meadows. Chief Meadows covered Citations, violations, warnings issued, arrest made, calls received and impounds.

Court report was given by Karen Juica for the month of January.

Pick Up Sign-In Sheet: Sign-In sheet picked up at 6:30 pm

Public Comments: None

Old Business None

New Business

Item #1 Total Sanitation (Amend) Business Permit – Jerrold of Total Sanitation stated they would like to branch out to start Residential Trash Pickup, will not be in the city, will be in the outlying areas Malakoff, Tool, to Mabank. Motion made by Michael Juica to accept the amended business permit, seconded by Dutch Antonisse. Motion carried unanimously.

Item #2 J.C Tire (Amend) Business Permit – Jerrold of J.C Tire stated they would like to add the making of Vinyl Signs, Notary service and mechanic repairs, Motion made by Michael Juica to accept the amended business permit, seconded by Dick Hoffman. Motion carried unanimously.

Item #3 Total Tree Service& Removal Business Permit – Jerrold of Total Tree Service would like to start Tree service and selling firewood. Motion made by Dick Hoffman to accept the request of a new business permit at half the cost because of this being the third business permit, seconded by Dutch Antonisse. Motion carried unanimously.

Item #4 Hire Part-Time employee for City – Dick Hoffman stated I was talking to Karen and we are needing a part-time employee especially on Mondays to input the citations from the weekend. Motion made by Dick Hoffman to hire a part time person for the office @ \$9.00 an hour. seconded by Michael Juica. Motion carried unanimously.

Item #5 Auditor for year ending 2017 - Motion made by Dick Hoffman to have Yeldell, Wilson, Wood & Reeve as our city auditor for year 2017 and give the Mayor authority to sign engagement letter, seconded by Dutch Antonisse. Motion carried unanimously.

Item #6 Adopt Policy for Capitalization of Assets – Motion made by Dick Hoffman that we approve the Payne Springs Capitalization Policy, seconded by Dutch Antonisse. Motion carried unanimously.

Item #7 Amend Budget 2018 to Include New Class (Streets) - Motion made by Dick Hoffman to amend the budget to include streets classification, seconded by Michael Juica. Motion carried unanimously.

Item #8 Street Signs - Karen Juica stated we have already had street signs tore up or stolen, the City needs to decide how we are going to replace them or if we are going to replace them. Motion made by Dick Hoffman to put a policy in motion to replace street signs as needed Michael Huckabee will keep track of the signs replaced, seconded by Michael Juica. Motion carried unanimously.

Item #9 City Hall Parking Lot - Dick Hoffman made a motion to table this until we can get more information on what exactly we are going to do, how we are going to and the cost of fixing City Hall parking lot. Dutch Antonisse will be in charge of gathering this information.

Item #10 Road Work – Rodney Renberg stated county road 2530 is breaking down pretty bad. Michael Juica stated County Road 2529 will be worked on first and then County Road 2530, when the weather permits.

Michael Juica made a motion to adjourn at 7:30 PM, seconded by Dutch Antonisse. Motion carried unanimously.

Mayor Rodney Renberg stated we stand adjourned.

A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.

Approved

Rodney Renberg - Mayor

Karen Juica- City Secretary

KJ/bh