

Call to Order
Pledge of Allegiance
Roll Call

Minutes of previous Meetings:

Regular Meeting Minutes 11-20-18
Regular Meeting Minutes 12-04-18

Report of Officers:

Treasurer Report by Dick Hoffman
Police Report by April Meadows
Court Report by Karen Juica

Public comments:

Old Business:

1. TML Concerns for City Computers.

New Business:

2. Cedar Branch Park Sign Permit.
3. City Web Site Update.
4. Approve Holiday Schedule for 2019.
5. Appoint Official Newspaper for 2019.
6. Road Work.
7. Rickye Harmon Yearly Review and Possible Raise.
8. Personnel Matters.

Adjourn

Attest/S:

Rodney Renberg –Mayor

Karen Juica - City Secretary

CERTIFICATION

I, Karen Juica, do hereby certify that the above notice was posted in the screening box in front of the City Hall of Payne Springs on December 13, 2018, at 4:00 P.M. I further certify that the Monitor was properly notified of the meeting stated above.

**REGULAR MEETING MINUTES
FOR THE
CITY OF PAYNE SPRING, TEXAS
December 18, 2018**

Mayor Rodney Renberg called the meeting to order at 6:30 PM.

Mayor Rodney Renberg invited everyone to stand for the Pledge of Allegiance, led by Mayor Pro-Tem Dick Hoffman.

Mayor Rodney Renberg did call roll, Michael Juica, Dick Hoffman, Vincent Babb and Dutch Antonisse were present. Chris Reed was absent. Quorum was established.

Dick Hoffman made a motion to accept the Regular Meeting Minutes of 11/20/18 and Regular Meeting of 12/04/18 as written, seconded by Dutch Antonisse. Motion carried unanimously.

Treasurer's report given by Dick Hoffman. Dick Hoffman covered the P&L, Balance Sheet, Impound Lot for the month of November. Dick Hoffman stated net income is 148.6% over budget and expenses is 114.9% over budget, the city is doing well, on the Transaction by Acct sheet a check was cut by us to Traylor & Assoc., but the State was supposed to pay for it so the check was voided. Motion made by Dutch Antonisse to accept the financial report as presented, seconded by Vincent Babb. Motion carried unanimously.

Police report for the month of November was given by Chief April Meadows. Chief Meadows covered Citations, violations, warnings issued, arrest made, calls received and impounds.

Court report was given by Karen Juica for the month of November.

Pick Up Sign-In Sheet: Sign-In sheet picked up at 6:30 pm

Public Comments: None

Old Business

Item #1 TML Concerns for City Computers – Dick Hoffman stated TML was concerned about Ransom ware. They were concerned that we were not protected from this. We back up every day, our firewall and malware protection are good. If you get a ransom note on a computer DO NOT CALL the number, Charles can walk you thru the steps to clear it.

New Business

Item #2 Cedar Branch Park Sign Permit - Karen Juica stated in the past the Council voted to waive the yearly sign permit for the Cedar Branch Park sign for three years. The three years are up and Council needs to decide if we are going to charge them for a sign permit or not. Dick Hoffman made a motion to waive the Cedar Branch Park Sign Permit indefinitely as long as Sign is kept looking good, seconded by Dutch Antonisse. Motion carried 3 for and Vincent Babb abstained.

Item #3 City Web Site Update - Dick Hoffman stated he had been looking for a company to use to set up a City Website. The one he found is based out of Arlington, TX and they just deal with small cities. They have created a general Web Site, that is not a customized web site for the City but there

are options we can turn on or we can take off. They are giving us a \$50 discount if we commit by December 31, 2018. After a brief discussion Dutch Antonisse made a motion to go with (the company) Dick Hoffman has found to host our City Web Site, seconded by Vincent Babb. Motion carried unanimously. Dick Hoffman stated we need to pick a domain name. We will go in and buy paynespringstx as a domain name, and we will start this website after the first of the year.

Item #4 Approve Holiday Schedule 2019 - Dick Hoffman made a motion to approve the Holiday Schedule for 2019 as written, seconded by Vincent Babb. Motion carried unanimously.

Item #5 Appoint Official Newspaper for 2019 –Dick Hoffman made a motion to appoint The Monitor as our Official Newspaper, seconded by Dutch Antonisse. Motion carried unanimously.

Item #6 Road Work – Michael Juica stated they have been working in Leisure Land Road, CR 2529, Cherokee Hills, Double Bridge, CR 2851, after the first of the year we will get 2 Totes of Emulsion, they are going to give us a discount on the totes, the Back Hoe needs new tie rods ends, Dump Truck should be fixed and going soon, we need Hoses & Fittings for the propane tank and flame thrower, we are keeping a ¾ ton Pickup from the Impound for the street crew. Dick Hoffman made a motion to approve purchasing fittings, Hoses and a flame thrower, seconded by Dutch Antonisse. Motion carried unanimously.

Dick Hoffman made a motion to move to Executive Session for Item #7 and #8, seconded by Vincent Babb. Motion carried unanimously.

To Executive Session @ 7:05

Back to regular Session @ 7:34

Item #7 Rickye Harmon Yearly Review and Possible Raise – Dick Hoffman made a motion to give Officer Rickye Harmon a \$1.25 per hour raise effective 12/23/18, seconded by Dutch Antonisse. Motion carried unanimously.

Item #8 Personnel Matters –

- (a) Dick Hoffman stated Chris Reed has not been sworn in as a council member in the 30 days allotted after the November 6, 2018 election, so he has vacated his seat on the City Council.
- (b) Dick Hoffman made a motion to investigate temp agency for road workers, seconded by Dutch Antonisse. Motion carried unanimously.
- (c) Dick Hoffman made a motion to appoint Brad C Stephens as Municipal Court Judge effective 1/1/19 at \$30,000 a year, seconded by Dutch Antonisse. Motion carried unanimously.
- (d) Karen Juica read the Statement of Officer to Brad C Stephens, he stated I do.
- (e) Karen Juica read the Oath of Office to Brad C Stephens, he stated I do.

Michael Juica made a motion to adjourn at 7:40 PM, seconded by Dick Hoffman. Motion carried unanimously.

Mayor Rodney Renberg stated we stand adjourned.

A COMPLETE AND DETAILED ACCOUNT OF THE MEETING IS ON TAPE.

Approved

Rodney Renberg - Mayor

Karen Juica- City Secretary

KJ/bh